



City of Walker

City Clerk's Office
4243 Remembrance Rd NW, Walker MI 49534
Phone: 616-791-6865

HOME OCCUPATION LICENSE APPLICATION

Kindly refer to Section 94-6.06 of the City of Walker Code of Ordinances located on page 2 of this application. Additionally, a copy of the home's floor plans must accompany this application.

(PLEASE TYPE OR PRINT COMPLETE FORM CLEARLY)

BUSINESS INFORMATION:

Name of Business: _____

Business Address: _____
Street Address, City, State, ZIP code

Mailing Address: _____
Street Address, City, State, ZIP code

Business Phone: _____ Email: _____

Name of Owner: _____ DL # _____

ADDITIONAL INFORMATION:

Describe Nature of Business _____

Federal ID #: _____ # Of Employees _____ Start Date in Walker: _____

Ownership Type: ☐ Corporation ☐ Sole Proprietor ☐ Sole Member, LLC ☐ LLC ☐ Partnership
☐ Other _____

Will Your Business Hold a Federal Firearms License? ☐ NO ☐ YES

Will There Be Any Sales on The Premises? ☐ NO ☐ YES

Hours of Operation: _____

Hazmat/Hazardous Material? ☐ NO ☐ YES: Type: _____

Do You Have Any Other Locations in Walker, If So, Where? _____

BUILDING / PROPERTY OWNER INFORMATION (LESSOR):

Do You: Own ☐ Rent ☐ If Renting, Fill Out Section Below:

Property Owner: _____ Phone: _____

Owner Address: _____
Street Address, City, State, ZIP code

On-Site Inspection may be required before approval will be granted.

Contact Person for Inspection: _____ Phone: _____

ANNUAL FEE \$25.00 (CHECK OR CASH ONLY)

I hereby affirm that I have truthfully completed this application and additional documentation hereto to the best of my knowledge; that I have read Chapter 94 of the City of Walker Code and all applicable City of Walker licensing ordinances; and that I agree to operate this business in accordance with all Federal, State and local laws, ordinances, rules and regulations.

Signature: _____ Date: _____

Print Name and Title: _____ Phone: _____

OFFICE USE ONLY: Reviewed By: ☐ Building/Zoning _____ ☐ Fire Dept. _____ ☐ Police Dept. _____

CLERK'S OFFICE: DATE RCV'D: _____ **RECIEPT #:** _____ **FLOOR PLANS:** ☐ YES ☐ NO

SECTION 94-6.06 OF THE CITY OF WALKER CODE OF ORDINANCES STATES THE FOLLOWING:

(a) Definitions.

- (2) Home occupation. A business, occupation, or profession that results in a product or service that is clearly an accessory, incidental, and secondary use of a residential dwelling unit, which has no employees that live off-site, and does not engage in any onsite, in-person, retail sales or repair of large-scale products such as vehicles, boats, or furniture. On-site lessons, such as fine arts or athletics, are permitted, with up to three students at any given time, as are hair salons with only one chair. Home occupations shall be permitted accessory to residential uses in the zoning districts designated in article V and shall not require any approval from the city. The regulations of this section shall be enforced on a complaint basis.
- (3) Home based business. A business, occupation, or profession that results in a product or service that is clearly an accessory, incidental, and secondary use of a residential dwelling unit, but which has employees that live off-site, and/or engages in onsite, in-person, retail sales and/or repair of large-scale products such as vehicles, boats, or furniture, and/or provides on-site lessons to more than three students at any given time. Multi-seat home hair salons shall be considered home based businesses. Home based businesses shall be permitted as designated in article V.

(b) Regulations. The table below shows the regulations applicable to telecommuting, home occupations, and home-based businesses.

Regulation	Home Occupation	Home Based Business
Use of accessory buildings	Office, storage, or production	Office, storage, repair, production, or sales
Deliveries	United States Postal Service or private delivery company	United States Postal Service, private delivery company, or two-axle vehicle operated by the home-based business or a vendor of that business
Allowable hours open to the public	By appointment only	8:00 a.m. to 6:00 p.m.
Exterior alterations to the home	Prohibited	No more than ten percent expansion of footprint or height to accommodate facilities for business
Outdoor storage	Prohibited	Must be enclosed within screening fence at least six feet high
Signage	Freestanding signage as permitted in zoning district, with approved sign permit	Freestanding signage as permitted in zoning district, with approved sign permit
Outdoor activities (including production, repair, services, lessons, etc.)	Prohibited	Must be enclosed within screening fence at least six feet high

(c) Materials storage. Materials, supplies, and merchandise shall be stored within a principal or accessory structure in a manner that does not pose a safety hazard to the dwelling, dwelling occupants, or adjoining properties and occupants, and shall not result in a change of use of the property or an activity prohibited by the Michigan Building Code.

(d) Performance standards. The business shall not generate noise, vibrations, smoke, dust, odor, heat, or glare which are detectable beyond the property lines. Lessons or instruction may produce noise generated by a person's voice or noise produced by a person's recreational activity that is detectable beyond the property lines. Furthermore, the business shall not generate any electrical interference with radio or television transmission in the area that would exceed that which is normally produced by a residential dwelling unit.