



Engineering Department

RESIDENTIAL

Soil Erosion and Sedimentation Control Permit

Application Packet

Chapter 34 of the Walker City Code of Ordinances

4243 Remembrance Rd NW
Walker, MI 49534
Phone: (616) 453-6311

CITY OF WALKER ENGINEERING DEPARTMENT

SOIL EROSION & SEDIMENTATION CONTROL PERMIT CHECKLIST

Required for Permit Issue:

Complete Permit Application

Letter of Authorization

1 Complete Site Plan: Hard Copy & PDF or TIF file

Permit & Inspection Fees (to be calculated by the City of Walker)

Deposit: Letter of Irrevocable Credit, Bank Certified Check, or Cash Deposit:

- Residential Homes: \$500.00

To Close Permit:

Site Complete & Vegetated

Deposit is refunded upon permit closure

Forms and Applications can be found at:

[City of Walker Engineering Department: Soil Erosion](#)

Program Contact:

Rachell Nagorsen

Engineering Programs Coordinator | Engineering Department

4243 Remembrance Road NW | Walker, MI 49534

Phone: (616) 791-6327

Email: rnagorsen@walker.city

**SOIL EROSION & SEDIMENTATION CONTROL
APPLICATION & PERMIT**

Soil Erosion Permit Approval (for office use only)	
PERMIT #	
APPLICATION FEE: \$	RECEIPT #:
PERMIT FEE: \$35.00	ISSUED:
INSPECTION FEE: \$ (X)	EXPIRES:
DATE PAID:	BY:
DEPOSIT: \$	RECEIPT/LOC #: _____ CITY ENGINEER

REQUIRED: Pursuant to Section 9112 of Part 91, SESC, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, the attached EGLE form **must** be completed by the property transferor, signed by the transferor/and transferee, and submitted to the county or municipal enforcing agency before the property is transferred.

SITE ADDRESS: _____
 TOWNSHIP: _____ RANGE: _____ SECTION(S): _____
 TYPE & NAME OF PROJECT: _____

APPLICANT: OWNER AUTHORIZED AGENT (*check one*)

NAME: _____
 ADDRESS: _____
 CITY: _____ STATE: _____ ZIP: _____
 PHONE: _____ EMAIL: _____

NAME OF PROPERTY OWNER OF RECORD, IF OTHER THAN APPLICANT:

NAME: _____
 ADDRESS: _____
 CITY: _____ STATE: _____ ZIP: _____
 PHONE: _____ EMAIL: _____

PERSON ONSITE RESPONSIBLE FOR EARTH CHANGE:

NAME: _____
 ADDRESS: _____
 CITY: _____ STATE: _____ ZIP: _____
 PHONE: _____ EMAIL: _____

DESCRIPTION OF EARTH CHANGE:

SOIL EROSION AND SEDIMENTATION CONTROL PLAN DETAILS

ESTIMATE COST OF TEMPORARY EROSION CONTROL: \$ _____
PLAN PREPARERS NAME: _____
COMPANY NAME: _____
SIZE OF PARCEL: _____ DISTURBED AREA: _____
SOIL TYPE: _____
NAME OF NEAREST LAKE/STREAM: _____ DISTANCE: _____
PROJECT START DATE: _____ PROJECT END DATE: _____
TEMPORARY CONTROL MEASURES: _____
PERMANENT CONTROL MEASURES: _____
PERSON RESPONSIBLE FOR PERMANENT MAINTENANCE: _____

NOTICE: The City of Walker's soil erosion and sedimentation control ordinance (article VI of Chapter 34 of the Walker City Code) is more restrictive than Part 91 of 1994 PA 451, as amended, and the rules promulgated under Part 91. (See Sections 34-212 and 34-214 of the Walker City Code).

I (we) affirm that the above information is accurate and that I (we) will conduct the above described earth change in accordance with Part 91, Act 451, P.A. of 1994 as amended and Article VI of Chapter 34 of the City of Walker Code of Ordinances.

Signature: _____ Title: _____ Date: _____

Print Name: _____

Permit Conditions

1. The permitted activity shall be completed in accordance with the approved plans and specifications, and the attached general and specific conditions.
2. This permit does not waive the necessity for obtaining all other required federal, state, or local permits.
3. Permittee shall notify the permitting agency within one week after completing the permitted activity or one week prior to the permit expiration date, whichever comes first.

Rachell Nagorsen (616)791-6327

Permitting Agent Telephone Number

**THIS PERMIT MUST BE POSTED AT
THE PROJECT SITE**

General Conditions

In accordance with Rule 1709 promulgated under the authority of Part 91, Soil Erosion and Sedimentation Control, of the Natural Resources and Environmental Protection Act, 194 PA 451, as amended, and in addition to the information on the attached plan(s) and special conditions, the following general conditions apply to the earth change authorized by this permit:

4. Design, construct and complete the earth change in a manner that limits the exposed area of disturbed land for the shortest period of time.
5. Remove sediment caused by accelerated soil erosion from runoff water before it leaves the site of the earth change.

6. Temporary or permanent control measures shall be designed and installed to convey water around, through, or from the earth change at a non-erosive velocity.

7. Install temporary soil erosion and sedimentation control measures before or upon commencement of the earth change activity and maintain the measures on a daily basis. Remove temporary soil erosion and sedimentation control measures after permanent soil erosion measures are in place and the area is stabilized. ("Stabilized" means the establishment of vegetation or the proper placement, grading or covering of soil to ensure its resistance to soil erosion, sliding, or other earth movement.)

8. Complete permanent soil erosion control measures for the earth change within five calendar days after final grading or upon completion of the final earth change. If it is not possible to permanently stabilize the earth change, then maintain temporary soil erosion and sedimentation control measures until permanent soil erosion control measures are in place and the area is stabilized.

Special Conditions

LETTER OF AUTHORIZATION

Name of Project _____

Location of Project _____

Permanent Parcel # _____

As owner of the property described above, I authorize the person indicated below to act on my behalf for the purpose of this application for a soil erosion and sediment control permit pursuant to Part 91 of 1994 PA 451, as amended and Article VI Chapter 34 of the City of Walker, Code of Ordinances. I assume final responsibility for all earth change work and understand that liability arising from any unlawful earth change will be assessed against me.

Owner (Signature)

Date

Owner (Please print or type)

Date

Owner's Authorized Agent (Please print or type)

EXAMPLE LETTER OF IRREVOCABLE CREDIT

(BANK'S LETTER HEAD)

* Date

IRREVOCABLE STANDBY LETTER OF CREDIT

Standby Letter of Credit Number: _____

**City of Walker
4243 Remembrance Road NW
Walker, MI 49544**

We, (BANK), hereby issue our **IRREVOCABLE STANDBY LETTER OF CREDIT** Number _____ in your favor for the account of (APPLICANT), up to the aggregate amount of _____ & 00/100 Dollars (\$ *,000.00).

This amount is available upon presentation of your sight drafts drawn upon us, and accompanied by the following:

- (1) Beneficiary's signed statement reading exactly as follows: "We are drawing under Standby Letter of Credit No. _____ because (APPLICANT) is in default under the terms of one or more agreements with us."; and
- (2) The original of this Letter of Credit.

This Letter of Credit expires with the close of our business on _____.

It is a condition of this Letter of Credit that it shall be automatically renewed, without amendment, for a period of one (1) year unless sixty (60) days prior to such expiration date or any future annual expiration, we notify you by certified mail, return receipt requested, than we will not renew this Letter of Credit. Upon receipt of that notice and before the expiration, you have the right to draw against the balance of this Letter of Credit by presentation of your clean sight draft and other required presentations on us presented at the address stated below.

All drafts drawn under this Letter of Credit must contain the following statement: "Drawn under (BANK) Irrevocable Letter of Credit No. _____ dated _____." The credit is available in partial drawings. The credit is available in multiple drawings.

We hereby agree with the drawers, endorsers, and holders in due course of all drafts drawn under and in compliance with the terms of this Letter of Credit that such drafts will be duly honored by us upon presentation. The terms of this Letter of Credit will be duly honored at:

(BANK NAME AND MAILING ADDRESS)

This Letter of Credit is irrevocable, unconditional, nontransferable and non-assignable. This Letter of Credit shall not be amended or modified by reference to any other document, instrument or agreement referred to in the Letter of Credit, or in which the Letter of Credit is referred to or to which this Letter of Credit related, and the terms of any such document, instrument or agreement shall not be incorporated by reference.

Unless otherwise expressly stated, this Letter of Credit is subject to the International Chamber of Commerce, Uniform Customs and Practice for Commercial Documentary Credits; 1993 Revision – International Chamber of Commerce Publication No. 500, as supplemented, revised and restated from time to time.

Sincerely,

Senior Vice President
(BANK OFFICER)



MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY

TRANSFER OF PERMIT OBLIGATIONS
NOTIFICATION OF EXISTING
SOIL EROSION AND SEDIMENTATION
CONTROL (SESC) PERMIT

Perspective Landowner(s):

Name(s):

Address:

SUBJECT: SESC Permit No. Parcel identification No.

Pursuant to Section 9112(1) of Part 91, SESC (Part 91), of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA), please be advised that the parcel being purchased is currently subject to requirements in the above referenced SESC permit issued by the agency name, address, and telephone # for the entire development (identified as "property" throughout this document). A copy of that permit and approved plans are enclosed for your information.

Pursuant to Section 9112(4) of Part 91, of the NREPA, please be advised that when the title of the parcel is transferred into the new owner's name, the new owner(s) assumes responsibility for all permit obligations and conditions, including SESC plan requirements, and for any violations of the permit on the transferred parcel that exist on the date the title of the parcel is transferred. Copies of all notices of violations and/or legal actions taken by the Part 91 Agency Name and/or the Michigan Department of Environment, Great Lakes, and Energy (EGLE) are enclosed for your information. Also, please be advised that if the earth change or SESC measures authorized by the above-referenced permit are altered or modified, a revised plan may be required to reflect the scope of work being conducted on the parcel being purchased.

Please be further advised that under Section 9112(5) the owner/permittee and the prospective buyer shall sign this notice and the owner/permittee shall submit the signed notice to the Agency Name prior to the property being transferred.

In addition, authorization to discharge storm water from this property has [] or has not [] been obtained (check appropriate box) pursuant to R 323.2190 under Part 31, Water Resources Protection, of the NREPA (Permit-by-Rule) from EGLE. If authorization was granted (Authorization No.) for the property, the new owner may have to obtain authorization on the parcel that is being purchased. Landowners with an existing earth change or disturbing one or more acres of soil that have a point source discharge to surface waters of the state are required to obtain National Pollution Discharge System (NPDES) authorization. Landowners with an existing earth change or disturbing one to less than five acres of soil with a point source discharge to the waters of the state have automatic authorization to discharge storm water under Permit-by- Rule. Once this agreement is signed by the owner/permittee and the prospective buyer, the new owner will have automatic authorization under Permit-by-Rule to discharge storm water and is required to meet the Permit-by-Rule requirements. Landowners disturbing five or more acres with a discharge to the surface waters of the state are required to obtain NPDES authorization by submitting a Notice of Coverage (NOC) to the EGLE.

A COPY OF THIS DOCUMENT MUST BE POSTED ON SITE

Note: NPDES storm water authorization must always be in the landowner's name and is predicated upon having an SESC permit in the landowner's name. However, in this instance, if the total disturbance on the purchased parcel exceeds five or more acres, the new owner must submit an NOC, a copy of this agreement, including the attached SESC permit No. _____, SESC plans, site location map, and the appropriate fee to the EGLE, Water Resources Division, Permits Section, Constitution Hall, Second Floor North, P.O. Box 30657, Lansing, Michigan 48909-8157.

It is anticipated that the transfer of ownership will occur on _____. Please acknowledge receipt of this notification and concurrence with the above-stated stipulations by having an authorized individual countersign below and returning it to me, the owner/permittee, at the address below by _____. This signed document shall be submitted to the SESC permitting agency ten (10) business days prior to the transfer of the property.

Disclaimer: This transfer form only fulfills the notification requirement regarding SESC permit obligations pursuant to Part 91 and the reauthorization, if appropriate, to discharge storm water from the site. It does not address the notification or permit requirements that may exist for any other federal, state, or local permits that may be associated with this property.

Owner(s)/Permittee(s):

Name(s): _____
(Print) _____ *(Signature)*
_____ *(Print)* _____ *(Signature)*

Address: _____
_____ *(date)*

Phone: _____

Perspective Landowner(s)/Permittee(s):

Name(s): _____
(Print) _____ *(Signature)*
_____ *(Print)* _____ *(Signature)*

Address: _____
(if different from _____ *date)*
top of form) _____

Phone: _____

Enclosures

This completed form shall be submitted to the County Enforcing Agency or Municipal Enforcing Agency where the SESC Permit was issued prior to property transfer. Agency contact information can be found at: www.michigan.gov/soilerosion under the SESC Info heading.

A COPY OF THIS DOCUMENT MUST BE POSTED ON SITE